

IDENTIFICATION TECHNICIAN

Purpose:

To actively support and uphold the City's stated mission and values. To perform skilled technical work in a variety of criminal investigative environments.

Supervision Received and Exercised:

Receives general supervision from the Identification Supervisor or from other supervisory or management staff.

Essential Functions:

Duties may include, but are not limited to, the following:

- Conduct all aspects of fingerprint and palm print identification
- Obtain fingerprints and palm prints from suspects, prisoners, and decedents.
- May be required to obtain fingerprints from applicants for City, State, and Federal jobs; applicants for licenses or visas;
- Ability to classify and identify prints; search and file fingerprints using the Henry classification; clear prints with State and Federal authorities
- Utilize the Livescan, the mug photo system, Arizona Automated Fingerprint Identification System (AZAFIS - both 10-prints and latent prints) and the Universal Latent Workstation (ULW) and other systems relative to the position.
- Investigate crime scenes for latent prints; process evidence for latent prints at crime scenes and in laboratory setting; develop prints with powders and chemicals.
- Identify, collect and preserve tire prints, shoe prints and other trace (biological and physical) evidence.

Page 1 of 4

CITY OF TEMPE

Identification Technician (continued)

- Process evidence and develop prints in a laboratory using special powders, chemical solutions, and forensic light sources.
- Document crime scenes, serious injury accidents and other items of evidentiary value through digital photography; understand and use special photographic methods such as infrared, ultraviolet and timed exposure.
- Respond to non-emergency calls for assistance.
- Inspect and maintain City-issued equipment and Unit vehicles as required.
- Perform as acting Identification Supervisor as assigned.
- Test firing of crime guns and entry of test fires and shell casings into the NIBIN System.
- Knowledge of software associated with digital imaging.
- Ability to conduct general office functions including; radio, phone, and records management system
- Testify in City, Justice, Superior, and Federal courts on prior convictions, fingerprint comparisons, photographs, and other evidence developed and preserved during the course of an investigation.
- Provide printed photographs or CDs for detectives, traffic officers, court personnel, insurance companies, etc.; make enlargements and prepare prints for presentation in court; scan and file negatives.
- Follow all required OSHA/Safety Training/departmental guidelines when working crime scenes, using chemicals or operating equipment.
- Maintain all photo and crime lab equipment\supplies and requisition supplies and equipment as needed.
- Maintain logs, assignments, and work sheets; create written documents such as investigation reports on print identification.
- Perform related duties as assigned.

Page 2 of 4

CITY OF TEMPE Identification Technician (continued)

Minimum Qualifications:

Experience:

Two years of full-time equivalent work experience with a law enforcement agency; experience in photography, physical and biological evidence, court testimony and fingerprint sciences preferred.

Education:

Equivalent to the completion of the twelfth grade and specialized training in fingerprint identification; coursework in crime scene processing, photography, biological or trace evidence desirable.

Licenses/Certifications:

- Successful completion of a fingerprint classification course *and* an advanced latent print identification course within six months of hire.
- Possession of or required to obtain within six months from date of hire, an Arizona AFIS Terminal Operator Certificate.
- Certification in entry and correlation through the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) and \or Forensic Technology, Inc. (FTI) required for NIBIN access. Certification will be required based on needs of the department.
- Requires the possession and ability to maintain a valid driver's license.

Examples of Physical and/or Mental Activities:

- Lift heavy objects
- Operate city vehicles
- Climb stairways, ladders, and work on elevated structures
- Traverse uneven surfaces
- Other physical labor essential to the classification
- Work in a stationary position for considerable periods of time
- Operates computers, calculators and other office machines
- Extensive reading and close vision work
- Work out-of-doors in inclement weather

Page 3 of 4

CITY OF TEMPE

Identification Technician (continued)

- Exposure to heat, cold, dampness, dust, pollen, odors, fumes, etc.
- Exposure to blood and airborne pathogens; bodily fluids; etc.
- Exposure to chemicals, petroleum products, cleaning agents, fumes, etc.

Competencies:

Teamwork: Accept membership in a team; develop constructive and cooperative working relationships with others; identify goals and values of the team; and bring others together to reconcile differences.

Customer Service: Understand customer needs; provide prompt, efficient and courteous assistance; follow up with customers; and actively look for ways to improve service.

Initiative: Work with energy, drive and strong accomplishment orientation; go beyond the routine demands of the jobs; perform effectively with minimal direction; and always strive to succeed and excel.

Dependability and Reliability: Responsible and consistent in fulfilling obligations; diligently meets deadlines; and complies with organizational rules, policies and procedures.

Job Code: 250

Status: FLSA Non-Exempt / Classified